

## PARC Auditorium Pricing & Policies

This structure keeps access affordable for community groups while generating revenue for our programs and services. PARC is not a general event venue and priority is for groups and activities aligned with our mission and values.

### Tiered Rental Rates

Tier	Description	Hourly	Half Day (4 hrs)	Full Day (8 hrs)
Tier 1	Community / Grassroots	\$20	\$75	\$150
Tier 2	Nonprofits / Charities	\$25	\$90	\$180
Tier 3	Local Businesses / Professional Use	\$50	\$180	\$375

### Restrictions

- No private parties (birthdays, showers, etc.)
- No ticketed/public events without approval
- No alcohol on premises
- Priority given to mission aligned groups and existing community partners

### Hours & Booking Windows

- Rental hours: 8:00 AM – 7:30 PM
- Booking blocks:
  - Minimum: 2 hours
  - Half day: up to 4 hours
  - Full day: up to 8 hours
- 15 min before each timeslot is included but extra time can be booked if needed.

### Cancellation and Deposits

- A 50% deposit is required to confirm the booking and acts as a security deposit to cover any potential damages.
- Final payment is due 2 days (48 hours) before event
- Cancellations 7+ days before event will receive a full refund
- Cancellations 3–6 days before will receive 50% of their deposit
- Cancellations less than 48 hrs are not eligible for a refund

### Cleaning

- Put all garbage and recycling in the appropriate bins
- Return furniture to original setup and wipe down tables using supplies at the Sanitation Station
- There is a \$50 fee added to the remainder of your final payment if the space is left in poor condition.

### Catering

- For event catering, we recommend the [Raging Spoon](#) — a Parkdale-based social enterprise that provides employment for people navigating mental health, poverty, and other barriers.
- Raging Spoon can deliver direct to PARC.

- View their menu and place an order at [ragingspoon.ca/menu](http://ragingspoon.ca/menu) or contact them directly at [ragingspoon@workingforchange.ca](mailto:ragingspoon@workingforchange.ca) / 416-504-6128.

### **Accessibility**

- The auditorium is located on the second floor.
- For security reasons, a fob is required to enter the building and to operate the elevator.
- Renters are responsible for ensuring their guests can access the building during their event.
- For any accessibility needs or concerns, contact [bookings@parc.on.ca](mailto:bookings@parc.on.ca).

### **Next Steps**

- Contact PARC to check availability and request a booking: [bookings@parc.on.ca](mailto:bookings@parc.on.ca) or 416-537-2262 ex 244
- Deposit secures your rental date and you will receive a contract to sign